



# GEN-FIND Research Associates, Inc.

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Please fax to: 1-250-758-7001

## Research Assessment Application Form

Please Note: the application form below contains fields for various types of information to facilitate an efficient and worthwhile assessment of your research project. The applicant will complete Parts II-IV of the form. You don't have to have information in all fields, however, it is essential that you complete those marked with an asterisk (\*). In addition you should have the name of at least one parent, or names of spouses or children, otherwise there is going to be great difficulty in extending your search. Likewise, unless your ancestor's or descendant's surname was extremely uncommon, ...simply entering "Canada", "Scotland", "England" or "Ireland" for example in the birth place field is going to be pointless.

### Part I: To be completed by office

Case Name:	
File Reference Number:	
Start Date:	
Completion Date:	
Budget Limit:	
RT:	
Initial Response Date:	
CC Approval Code:	

### Part II: To be completed by Client

Date of application:*	
Name of applicant:*	
E-mail address:	
Your reference number:	
Full mailing address:	
Daytime telephone number:	
Evening telephone number:	
Fax Number (if any):	
Intended Method of payment:*	<input type="radio"/> Cheque <input type="radio"/> Credit Card <input type="radio"/> Money Order <input type="radio"/> Wire Transfer <input type="radio"/> ClickBank/PayPal Purchase Ticket Number  <input type="radio"/> Enclosed/Paid Retainer
Services/Products Information Packet?	<input type="radio"/> Yes <input type="radio"/> No

### Part III: Details of search

Brief detail explanation of search objectives:*	
Brief detail explanation of search problem(s):*	
Ancestor's/ descendant's full name:*	
Occupation:	
Religion:	
Birth date (approx):*	
Birth place:*	
Father's full name:	
Father's occupation:	
Mother's full maiden name:	
Brothers' & sisters' names:	
Marriage date (approx):*	
Marriage place (approx):*	
Spouse's full maiden name:*	
Subsequent marriages (full names, dates & places of marriage):	
Death date (approx):	
Death place:	
Burial date (approx):	
Burial place:	
Name of cemetery interred in:	
Details of children (names, dates & places of birth):	
Immigration/emigration date (approx):	
Port of exit:	
Port of entry/destination:	
Was he/she accompanied (names & relationships of fellow emigrants):	
Last known place of residence (and approximate year):	
Additional data (include details that you think may be helpful.	

#### Part IV: About Your Research

Please tick any of the following sources you have already tried applicable to this search.

<input type="checkbox"/>	Oral tradition	<input type="checkbox"/>	Burial Internment registers
<input type="checkbox"/>	Documentation in family possession	<input type="checkbox"/>	Death certificate
<input type="checkbox"/>	Census returns	<input type="checkbox"/>	Marriage certificate
<input type="checkbox"/>	Land research	<input type="checkbox"/>	Church marriage register
<input type="checkbox"/>	Will/probate records	<input type="checkbox"/>	Birth certificate
<input type="checkbox"/>	Passenger lists	<input type="checkbox"/>	Baptismal register
<input type="checkbox"/>	Naturalization papers	<input type="checkbox"/>	Records in LDS library
<input type="checkbox"/>	Transportation records	<input type="checkbox"/>	Records in other repositories (list sources & repositories consulted)
<input type="checkbox"/>	Newspaper obituary announcements	<input type="checkbox"/>	Work by a professional researcher in your country
<input type="checkbox"/>	Gravestone inscriptions	<input type="checkbox"/>	Work by a professional researcher outside your country

Please tick any of the following you intend to pursue.

<input type="checkbox"/>	Visit the search country to do your own research	<input type="checkbox"/>	Pursue your own research as far as possible in your own country
<input type="checkbox"/>	Commission research in advance of a visit	<input type="checkbox"/>	Trace living descendants of this subject/family
<input type="checkbox"/>	Commission research without visiting search country	<input type="checkbox"/>	Contact others researching this subject/family

Application Date:*	
Signature:*	